

## STANDARDS COMMITTEE FORWARD WORK PROGRAMME

**NOTE: A SHORT 30-MINUTE TRAINING SESSION FOR ALL STANDARDS COMMITTEE MEMBERS WILL BE HELD BEFORE EACH MEETING**

### PREVIOUS MEETINGS

| DATE OF MEETING          | REPORT ITEMS / AREAS   | REPORT AUTHOR                      |
|--------------------------|--|------------------------------------|
| <b>16 June 2023</b>      | <b>Standing Items –</b>  |                                    |
|                          | Standing Item: Public Services Ombudsman ‘Our Findings’  | Gary Williams (Monitoring Officer) |
|                          | Standing Item: Attendance at Meetings  | Independent Members                |
|                          | Standing Item: Dispensation Requests   | Gary Williams (Monitoring Officer) |
|                          | Standing Item: Standards Committee Forward Work Programme  | Gary Williams (Monitoring Officer) |
|                          | Standing Part 2 Item: Overview of Complaints in Denbighshire                                     | Gary Williams (Monitoring Officer) |
|                          |  |                                    |
|                          | <b>Report Items –</b>  |                                    |
|                          | Comparison of Standards Committee Recruitment Panel Compilation                                  | (Deputy Monitoring Officer)        |
|                          | National Standards Forum Update  | (Deputy Monitoring Officer)        |
|                          | Code of Conduct Training - overview of delivery for County and Town, City and Community Councils | (Deputy Monitoring Officer)        |
|                          | Group Leaders Reports to Standards Committee   | (Deputy Monitoring Officer)        |
|                          | Formal response to the Welsh Government Consultation on the Penn Review                          | (Deputy Monitoring Officer)        |
| <b>15 September 2023</b> | <b>Standing Items –</b>  |                                    |
|                          | Standing Item: Public Services Ombudsman ‘Our Findings’  | Gary Williams (Monitoring Officer) |
|                          | Standing Item: Attendance at Meetings  | Independent Members                |
|                          | Standing Item: Dispensation Requests   | Gary Williams (Monitoring Officer) |

|                        |   |                                    |
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|                        | Standing Item: Standards Committee Forward Work Programme         | Gary Williams (Monitoring Officer) |
|                        | Standing Part 2 Item: Overview of Complaints in Denbighshire      | Gary Williams (Monitoring Officer) |
|                        | <b>Report Items –</b>   |                                    |
|                        | National Standards Forum Update                                   | (Deputy Monitoring Officer)        |
|                        | Monitor the Regional Working arrangements                         | (Deputy Monitoring Officer)        |
|                        | Corporate Joint Committee (standards committee representatives)   | Gary Williams (Monitoring Officer) |
| <b>8 December 2023</b> | <b>Standing Items –</b>   |                                    |
|                        | Standing Item: Public Services Ombudsman ‘Our Findings’           | Gary Williams (Monitoring Officer) |
|                        | Standing Item: Attendance at Meetings                             | Independent Members                |
|                        | Standing Item: Dispensation Request                               | Gary Williams (Monitoring Officer) |
|                        | Standing Item: Standards Committee Forward Work Programme         | Gary Williams (Monitoring Officer) |
|                        | Standing Pat 2 Item: Overview of Complaints in Denbighshire       | Gary Williams (Monitoring Officer) |
|                        | <b>Report Items -</b>   |                                    |
|                        | Standards Committee Annual Report                                 | (Deputy Monitoring Officer)        |
|                        | Feedback from the Chair’s Training Event held on 24 November 2023 | (Deputy Monitoring Officer)        |
| <b>1 March 2024</b>    | <b>Standing Items –</b>   |                                    |
|                        | Standing Item: Public Services Ombudsman ‘Our Findings’           | Gary Williams (Monitoring Officer) |
|                        | Standing Item: Attendance at Meetings                             | Independent Members                |
|                        | Standing Item: Dispensation Requests                              | Gary Williams (Monitoring Officer) |
|                        | Standing Item: Standards Committee Forward Work Programme         | Gary Williams (Monitoring Officer) |
|                        | Standing Part 2 Item: Overview of Complaints in Denbighshire      | Gary Williams (Monitoring Officer) |
|                        | <b>Report Items –</b>   |                                    |

|  |  |                             |
|--|--|-----------------------------|
|  | National Standards Forum Update  | (Deputy Monitoring Officer) |
|  | Statutory and Non-Statutory Guidance for Principal Councils in Wales relevant to the Standards Committee   | (Deputy Monitoring Officer) |
|  | Feedback from the Ethical Liaison Group meeting (provisionally scheduled for 8 December)   | (Deputy Monitoring Officer) |
|  | Comparison of Standards Committee Recruitment Panel Compilation update.  | (Deputy Monitoring Officer) |
|  | Clarification on the Elements of Statutory Guidance relating to Standards Committee, Part 2: Sections 5,6 and 7 together with Part 4 (The Schedule, Section 6 and Agenda and reports, Section 15.80 (background papers), Chairing Meetings, Section 15.138 onwards). | (Deputy Monitoring Officer) |
|  | Review of the size and composition of the Standards Committee  | (Deputy Monitoring Officer) |

### **FUTURE MEETINGS**

| <b>DATE OF MEETING</b> | <b>REPORT ITEMS / AREAS</b>                                   | <b>REPORT AUTHOR</b>   | <b>DATE ENTERED UPDATED BY</b> |
|------------------------|---|--|--------------------------------|
| <b>26 July 2024</b>    | <b>Standing Items –</b>                                       |  |                                |
|                        | Standing Item: Public Services Ombudsman ‘Our Findings’       | Elinor Cartwright (Trainee Solicitor)                            |                                |
|                        | Standing Item: Attendance at Meetings                         | Independent Members  |                                |
|                        | Standing Item: Dispensation Requests                          | Gary Williams (Monitoring Officer)                               |                                |
|                        | Standing Item: Standards Committee Forward Work Programme     | Gary Williams (Monitoring Officer)                               |                                |
|                        | Standing Part 2 Item: Overview of Complaints in Denbighshire  | Gary Williams (Monitoring Officer)                               |                                |
|                        |   |  |                                |
|                        | <b>Report Items –</b>   |  |                                |
|                        | Review of the size and composition of the Standards Committee | (Deputy Monitoring Officer)                                      | 05/03/24 RhTJ                  |
|                        | Political Group Leader Reports                                | Gary Williams (Monitoring Officer) / (Deputy Monitoring Officer) | 05/03/24 RhTJ                  |
|                        | National Standards Forum Update                               | (Deputy Monitoring Officer)                                      | 05/03/24 RhTJ                  |

|                          |   |  |               |
|--------------------------|---|--|---------------|
|                          | Ethical liaison Meeting                                       | Gary Williams (Monitoring Officer) / (Deputy Monitoring Officer) | 05/03/24 RhTJ |
|                          | Overview of the register of gifts and hospitality register.   | Gary Williams (Monitoring Officer) / (Deputy Monitoring Officer) | 05/03/24 RhTJ |
|                          |   |  |               |
| <b>13 September 2024</b> | <b>Standing Items –</b>                                       |  |               |
|                          | Standing Item: Public Services Ombudsman ‘Our Findings’       | Elinor Cartwright (Trainee Solicitor)                            |               |
|                          | Standing Item: Attendance at Meetings                         | Independent Members  |               |
|                          | Standing Item: Dispensation Requests                          | Gary Williams (Monitoring Officer)                               |               |
|                          | Standing Item: Standards Committee Forward Work Programme     | Gary Williams (Monitoring Officer)                               |               |
|                          | Standing Part 2 Item: Overview of Complaints in Denbighshire  | Gary Williams (Monitoring Officer)                               |               |
|                          |   |  |               |
|                          | <b>Report Items –</b>   |  |               |
|                          | Joint Meeting with Town City and Community Councils           | Gary Williams (Monitoring Officer) / (Deputy Monitoring Officer) | 05/03/24 RhTJ |
|                          | Overview of the register of gifts and hospitality register.   | Gary Williams (Monitoring Officer) / (Deputy Monitoring Officer) | 05/03/24 RhTJ |
|                          | Review of the size and composition of the Standards Committee | (Deputy Monitoring Officer)                                      | 05/03/24 RhTJ |
| <b>6 December 2024</b>   | <b>Standing Items –</b>                                       |  |               |
|                          | Standing Item: Public Services Ombudsman ‘Our Findings’       | Elinor Cartwright (Trainee Solicitor)                            |               |
|                          | Standing Item: Attendance at Meetings                         | Independent Members  |               |
|                          | Standing Item: Dispensation Requests                          | Gary Williams (Monitoring Officer)                               |               |
|                          | Standing Item: Standards Committee Forward Work Programme     | Gary Williams (Monitoring Officer)                               |               |
|                          | Standing Part 2 Item: Overview of Complaints in Denbighshire  | Gary Williams (Monitoring Officer)                               |               |
|                          |   |  |               |
|                          | <b>Report Items –</b>   |  |               |
|                          | Terms of office of Standard Committee members                 | Gary Williams (Monitoring Officer)                               | 05/03/24 RhTJ |
|                          | Draft Annual Standards Report                                 | Gary Williams (Monitoring Officer)                               | 05/03/24 RhTJ |

## Future Items to be considered

|                    |   |                                 |
|--------------------|---|---------------------------------|
| Meeting T.B.C.     | Joint meeting with Town, City and Community Councils          |                                 |
| September/December | Review of the size and composition of the Standards Committee | Added by the Committee 28/10/22 |

Updated 05/04/23 RhTJ